

Eastern Panhandle Preparatory Academy
A West Virginia Not-for-Profit Corporation

We strive to ensure that every student is empowered with the skills, direction, and character to pursue excellence in their lives, careers, and avocations and to play effective roles in their families and communities.

Date: Tuesday, January 21, 2025
Time: 6:00 p.m.
Location: Location: Virtual Meeting

<https://steptoe-johnson.zoom.us/j/89199149420?pwd=r1CLseRdaHGwhTWba6pqGXFhbqOrGu.1>

Meeting ID: 891 9914 9420

Passcode: 414404

One tap mobile

+14702509358,,89199149420#,,,,*414404# US (Atlanta)

+16465588656,,89199149420#,,,,*414404# US (New York)

Dial by your location

+1 470 250 9358 US (Atlanta)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

833 548 0276 US Toll-free

833 548 0282 US Toll-free

855 880 1246 US Toll-free

877 369 0926 US Toll-free

Meeting ID: 891 9914 9420

Passcode: 414404

Join by Video Conference

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 891 9914 9420

Passcode: 414404

449 Rose Hill Drive, Kearneysville, West Virginia

AGENDA

1. Sign-in / A Call to order/ Pledge of Allegiance/ Opening Prayer

2. Roll Call

3. Review/Approval of Meeting Agenda

4. Adoption/Approval of Minutes from Previous Board Meeting(s)

Adoption/Approval of Minutes from the November 19, 2024 Board Meeting and the December 18, 2024 Special Board Meeting

5. Reports and Updates

- a. School Reports
 - i. *School Leader Report*
 - ii. *Educational Service Provider Report*

- b. Treasurer Report – Xiaofei Pei.
 - i. November and December 2024 Financials
 - ii. Invoices/Bills November and December 2024

Acceptance of Treasurer Report

- c. Authorizer Update

6. Committee Reports (if applicable)

7. Old Business

8. New Business

Consent Items

*Approval of Invoices/Bills***

Authorization of acceptance of Title I grant

Approval of Revisions to Wellness Policy

Approval of school capacities for school year 2025-26

Approval of grade levels for school year 2025-26 (adding PK)

Approval of special meeting for lottery, February 28, 2025, 12:00 p.m. in the Main Office Conference Room (if needed)

Other New Business

10. Board Member Discussion

Plowing contract

School closure policy

11. Possible Executive Session for Litigation Update from Counsel

**12. Date/time and location for next regular meeting: February 18, 2025
at 6:00 pm Eastern at 449 Rose Hill Drive, Kearneysville, WV 25430**

13. Adjournment

** A list of invoices/bills are available for review in the School office. This list shall be made available at least two business days before the meeting.

Capacities for School Year 2025-26 and grade levels (for review and approval):

Eastern Panhandle Preparatory Academy Enrollment Capacities 2025-26	
Grade Level	Students per grade
Pre Kindergarten	40
Kindergarten	42
First	44
Second	44
Third	44
Fourth	24
Fifth	24
Sixth	24
Seventh	24
Eighth	24
Total Capacity	334

Lottery Date for School Year 2025-25 enrollment (for review and approval):

Lottery Date

February 28, 2025, 12:00 p.m.

Main Office Conference Room

(FYI) Historical enrollment by school year and grade level:

	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Oct. 2022	52	36	22	18	36	27	28	28	29	25	13	4	-	-	318
Oct. 2023	29	44	37	20	37	39	26	36	32	29	25	13	4	-	371
Oct. 2024	-	34	37	24	23	24	22	23	21	24	-	-	-	-	232