

**Eastern Panhandle Preparatory Academy**

*A West Virginia Not-for-Profit Corporation*

*We strive to ensure that every student is empowered with the skills, direction, and character to pursue excellence in their lives, careers, and avocations and to play effective roles in their families.*

**Notice of Regular Meeting**

**Date:** Tuesday, November 14, 2023  
**Location:** 449 Rose Hill Drive, Kearneysville, WV  
**Time:** 7:00 pm  
**Zoom:** <https://us02web.zoom.us/j/5807705609>  
Meeting ID: 580 770 5609  
305-224-1968  
309-205-3325

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**AGENDA**

- 1. Sign-in / A Call to Order/ Pledge of Allegiance/ Opening Prayer**
- 2. Roll Call**
- 3. Review/Approval of Meeting Agenda**
- 4. Adoption/Approval of Minutes from Previous Board Meeting(s)**  
*Adoption/Approval of Minutes from the October 10, 2023, Board Meeting*
- 5. Delegations/Public Comment\***
- 6. Reports and Updates**
  - a. School Reports
    - i. *School Leader Report/ Educational Service Provider Report*
      - i. *Discussion, SAT Prep*
      - ii. *Discussion, Traffic Signal Update*
  - b. Treasurer Report – Treasurer/Patti Ashley
    - i. October 2023 Financials
    - ii. Invoices/Bills September 2023  
  
*Acceptance of Treasurer Report*
  - c. Authorizer Update
  - d. Legal Update – The Callender Law Group
    - i. *Review Policies on the Agenda*
    - ii. *Review, Memorandum of Understanding (MOU) between the School and the School's Educational Service Provider (ESP), Accel School's East, LLC*

**7. Committee Reports (if applicable)**

**8. Old Business**

**9. New Business**

*Consent Items*

- a. Approval of Invoices/Bills September 2023\*\**
- b. Resolution, Adoption/Approval Authorized Signatory*
- c. Resolution, Ratification Acceptance of Grants*
- d. Resolution, Adoption/Approval of Chair to Complete ESP Evaluation*
- e. Resolution, Adoption/Approval of Gender Policy*

*Other New Business*

- f. Resolution, Adoption/Approval MOU with ESP*
- g. Resolution, Adoption/Approval Spending Approvals*
- h. Resolution, Adoption/Approval Amendment to Budget 2023-2024 AY*

**10. Date/time and location for next regular meeting:** Tuesday, December 12, 2023, via virtual means

**11. Board Member Discussion**

**12. Adjournment**

\* Delegations provide an opportunity for the public to address the Board on matters concerning the School. The School's public participation policy is posted on the School's website. Under West Virginia's Open Meetings Act, the Board cannot discuss the concerns raised in Delegations, but may do so at a subsequent meeting.

\*\* A list of invoices/bills are available for review in the School office. This list shall be made available at least two business days before the meeting.