

Eastern Panhandle Preparatory Academy

A West Virginia Not-for-Profit Corporation

We strive to ensure that every student is empowered with the skills, direction, and character to pursue excellence in their lives, careers, and avocations and to play effective roles in their families

Notice of Regular Meeting

Date: Tuesday, July 11, 2023
Location: Virtual Meeting
Time: 7:00 pm
Zoom: <https://us02web.zoom.us/j/5807705609>
Meeting ID: 580 770 5609
305-224-1968
309-205-3325

AGENDA

- 1. Sign-in / A Call to order/ Pledge of Allegiance/ Opening Prayer**
- 2. Roll Call**
- 3. Review/Approval of Meeting Agenda**
- 4. Adoption/Approval of Minutes from Previous Board Meeting(s)**
Adoption/Approval of Minutes from the June 13, 2023, Board Meeting
- 5. Election of Board Member for Term Expiring at the 2023 Annual Meeting**
- 6. Reports and Updates**
 - a. School Reports
 - i. *School Leader Report – Melvin Womble*
 - ii. *Educational Service Provider Report*
 - b. Treasurer Report – Treasurer/Patty Ashley
 - i. June 2023 Financials
 - ii. Invoices/Bills May/June 2023
 - iii. Annual Audit/ IRS Form 990 Update

Acceptance of Treasurer Report
 - c. Legal Update – The Callender Law Group
 - i. *Upcoming Agenda Items*
 1. *Annual Meeting (August 2023)*
 - ii. *Review Policies on the Agenda*
- 7. Committee Reports (if applicable)**

8. Old Business

- a. *Resolution, Adoption/Approval Parent/Student Handbook, 2023-2024 AY*

9. New Business

Consent Items

- a. *Approval of Invoices/Bills***
- b. *Resolution, Adoption/Approval Tobacco Free School Policy*
- c. *Resolution, Adoption/Approval Revised Academic Calendar 2023-2024*
- d. *Resolution, Adoption/Approval Annual Report to the Authorizer*

Other New Business

- e. *Resolution, Adoption/Approval Code of Conduct*

10. Board Member Discussion

- a. Uniforms and Spirit Wear
- b. Fundraising Activities
- c. Board member school visitation schedule

11. Date/time and location for next regular meeting:

**Tuesday, August 8, 2023 at 7:00 pm Eastern at 449 Rose Hill Dr., Kearneysville, WV 25430.
Annual Meeting and Board Elections and Officer Appointments**

12. Adjournment

** A list of invoices/bills are available for review in the School office. This list shall be made available at least two business days before the meeting.