

Eastern Panhandle Preparatory Academy

A West Virginia Not-for-Profit Corporation

We strive to ensure that every student is empowered with the skills, direction, and character to pursue excellence in their lives, careers, and avocations and to play effective roles in their families and

Notice of Regular Meeting

Date: Tuesday, June 13, 2023
Location: 449 Rose Hill Drive, Kearneysville, WV
Time: 7:00 pm
Zoom: <https://us02web.zoom.us/j/5807705609>
Meeting ID: 580 770 5609
305-224-1968
309-205-3325

AGENDA

- 1. Sign-in / A Call to order/ Pledge of Allegiance/ Opening Prayer**
- 2. Roll Call**
- 3. Review/Approval of Meeting Agenda**
- 4. Adoption/Approval of Minutes from Previous Board Meeting(s)**
Adoption/Approval of Minutes from the May 23, 2023, Board Special Meeting
- 5. Public Hearing – IDEA Part B Funding**
- 6. Delegations/Public Comment***
- 7. Reports and Updates**
 - a. School Reports
 - i. *School Leader Report – Melvin Womble*
 - ii. *Educational Service Provider Report – Sharon Williams*
 - i. *Update on Re-contracting*
 - iii. *Review, Parent/Student Handbook, 2023-2024 AY*
 - c. Treasurer Report – Treasurer/Patty Ashley
 - i. May 2023 Financials
 - ii. Invoices/Bills March and April 2023
 - iii. Annual Audit/ IRS Form 990

Acceptance of Treasurer Report

- d. Legal Update – The Callender Law Group
- i. *Upcoming Agenda Items*
 - 1. *Annual Meeting (August 2023)*
- ii. *Review Policies on the Agenda*

8. Committee Reports (if applicable)

9. Old Business

10. New Business

Consent Items

- a. *Approval of Invoices/Bills March and April 2023***
- b. *Resolution. Adoption/Approval Public Notice of Meeting Policy*
- c. *Resolution, Adoption/Approval Robert’s Rules*
- d. *Resolution, Adoption/Approval Expansion of Grade Level Offerings*
- e. *Resolution, Adoption/Approval Fiscal Controls*
- f. *Resolution, Adoption/Approval Board Member Criminal Records Check*
- g. *Resolution, Adoption/Approval Ratification Presence Learning, Inc. Contract*
- h. *Resolution, Adoption/Approval Whistleblower Policy*

Other New Business

- i. *Resolution, Adoption/Approval 2023-2024 AY Budget and Five-Year Forecast*
- j. *Resolution, Adoption/Approval Parent/Student Handbook, 2023-2024 AY*
- k. *Resolution, Adoption/Approval By-Laws*

11. Board Member Discussion

- a. Discussion, Food Service

12. Date/time and location for next regular meeting:

Tuesday, July 11, 2023 at 7:00 pm Eastern at 449 Rose Hill Dr., Kearneysville, WV 25430.

13. Adjournment

* Delegations provide an opportunity for the public to address the Board on matters concerning the School. The School’s public participation policy is posted on the School’s website. Under West Virginia’s Open Meetings Act, the Board cannot discuss the concerns raised in Delegations, but may do so at a subsequent meeting.

** A list of invoices/bills are available for review in the School office. This list shall be made available at least two business days before the meeting.